RG009/2011/R1

APPLICATION FOR STUDENT LETTER

Section 1: Application Information (to be completed by Student)			
Name		Stud ID	
Address		Date Joined	
Programme		Date Completed	
Signature		Tel No.(Hse)	
Date		Tel No. H/P	

Purpose:

- ☐ Certified as full-time student
- ☐ Completion of Studies
- ☐ Embassy: .....
- ☐ Bank/Study Loan Application
- ☐ University Application
- ☐ Immigration Purpose
- ☐ Others: .....

Details to be included:
(Group members name, date, reasons, places, etc)

I hereby certify the information provided, pertinent to my application
Is true and correct & I submit the necessary in support my claim.

....
Signature Date

Section 2: Faculty	Section 3: Registry	Section 4: Student
☐ Head of Department	☐ Letter of Approval prepared & Issued.	☐ I have received the letter.
....	....	....
Faculty Date	Registry Date	Student Date
Name	Name	Name

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